

Self Assessment, Goal Setting & Board Annual Work Calendar

Harry Frank, Director of Education Services
Monday May 23, 2016

How the webinar works

- Presentation via PowerPoint
- Participation
 - In writing: Question Box
- Evaluation at end
- Follow Up
 - E-mail to each participant with PowerPoint slides, supporting materials, link to video and answers to questions

Introductions

Harry Frank, Director of Education Services
Kerri Lamb, Director of Operations



Agenda

- Tools and Strategies for
 - Self Assessment
 - Goal Setting
 - Work Planning
- A sample Annual Board Work Calendar that we build together during the webinar
- The Cycle of Good Governance



The Role of the Board

The school board acts as trustees on behalf of the community to provide strong oversight of public education, assuring:

- **high quality education for every student**
- **good return on investment for the public**
- **efficient, effective and ethical operation of school system**



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The Role of the Supervisory Union Board

Oversee the functioning of the Supervisory Union, assuring mutual accountability with the superintendent on behalf of all member boards and the supervisory union in order to provide:

- **a high-quality education for every student in the supervisory union**
- **effective and efficient delivery of regional services**



The Essential Work of School Boards



Annual School Board Self-Assessment Survey

- Aligned with - and included in - The Essential Work of School Boards
 - Available on the VSBA website: Resources
- Will use statements from the survey during the webinar
 - Agree / Agree Strongly / Disagree / Disagree Strongly
- Invite you to respond based on work the board is already doing, or needs to include going forward

The Essential Work of School Boards

Create a Vision



Create a vision for education in the community.

The vision is focused on what we want for our children. It is written in terms of expected results for student learning rather than activities the district will engage in.



The Essential Work of School Boards

**Develop and adopt a budget
to support the vision
and assure
sound financial oversight**



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Develop, adopt, and monitor a budget to support the vision and assure strong oversight of district finances.

The board develops broad budget parameters and expects the administration to create the line item details.



Develop, adopt, and monitor a budget to support the vision and assure strong oversight of district finances.

The board assures that internal controls are in place to protect public funds.



Board Annual Work Calendar

%	JANS	FEB\$	MARS	APRS	MAYS	JUNES	JULYS	AUG\$	SEPTS	OCTS	NOVS	DEC\$
Community Engagement%	%	%	%	%	%	%	%	%	%	%	%	%
Vision%	%	%	%	%	%	%	%	%	%	%	%	%
Superintendent%	%	%	%	%	%	%	%	%	%	%	%	%
Policy%	%	%	%	%	%	%	%	%	%	%	%	%
Budget%	%	%	%	%	%	%	%	%	%	%	%	%
Monitoring%	%	%	%	%	%	%	%	%	%	%	%	%
Negotiations%	%	%	%	%	%	%	%	%	%	%	%	%

%	January%	February%	March%	April%	May%	June%
Superintendent Evaluation	Superintendent Evaluation			Union Statement	Financial policies	Proficiency Based
				Internal controls	Reporting timeline	Graduation Requirements
	July%	August%	September%	October%	November%	December%
			Proficiency Based	Superintendent Evaluation	Superintendent Evaluation	
			Graduation Requirements	Budget Parameters		
			Budget Parameters			



The Essential Work of School Boards

Establish policies



Establish policy parameters.

The board has developed an ongoing system to review and update all policies every three to five years.



Board Annual Work Calendar

	JANS	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEPT	OCT	NOV	DECS
Community Engagement	%	%	%	%	%	%	%	%	%	%	%	%
Vision	%	%	%	%	%	%	%	%	%	%	%	%
Superintendent	%	%	%	%	%	%	%	%	%	%	%	%
Policy	%	%	%	%	%	%	%	%	%	%	%	%
Budget	%	%	%	%	%	%	%	%	%	%	%	%
Monitoring	%	%	%	%	%	%	%	%	%	%	%	%
Negotiations	%	%	%	%	%	%	%	%	%	%	%	%

January	February	March	April	May	June
Superintendent Evaluation	Superintendent Evaluation	Board Operations Policies	Vision Statement	Financial policies, internal controls, reporting timeline	Proficiency Based Graduation Requirements
July	August	September	October	November	December
Required policies	Student Policies	Proficiency Based Graduation Requirements	Superintendent Evaluation	Superintendent Evaluation	Superintendent Evaluation
Annual Audit	Annual Audit	Graduation Requirements	Budget Parameters	Budget Parameters	Budget Parameters



The Essential Work of School Boards

**Monitor progress
toward the vision:
Assure accountability
for results**



The Essential Work of School Boards

Operate an Effective and Ethical Board



Operating Legally, Ethically and Efficiently

The board adopts and has signed a Code of Ethics that outlines expectations and commitments.



Board Annual Work Calendar

	JANS	FEB	MARS	APRS	MAYS	JUNES	JULYS	AUGS	SEPTS	OCTS	NOVS	DECS
Community Engagement	%	%	%	%	%	%	%	%	%	%	%	%
Vision	%	%	%	%	%	%	%	%	%	%	%	%
Superintendent	%	%	%	%	%	%	%	%	%	%	%	%
Policy	%	%	%	%	%	%	%	%	%	%	%	%
Budget	%	%	%	%	%	%	%	%	%	%	%	%
Monitoring	%	%	%	%	%	%	%	%	%	%	%	%
Negotiations	%	%	%	%	%	%	%	%	%	%	%	%

January	February	March	April	May	June
Superintendent Evaluation	Superintendent Evaluation	Board Operations Policies	Vision Statement	Financial policies	Proficiency Based
Required Policies	Annual Audit	Student Learning	Internal controls	Reporting timeline	Graduation Requirements
Student Policies	Student Policies	Reorganization Meeting	October	November	December
Budget Parameters	Proficiency Based	September	Superintendent Evaluation	Superintendent Evaluation	Student Learning
Student Learning	Graduation Requirements	Budget Parameters	Budget Parameters	Superintendent Evaluation	Student Learning



The Essential Work of School Boards

Negotiate contracts that are aligned with student needs, vision, and community expectations



Negotiate contracts

The board handles collective bargaining responsibilities effectively, seeking to find the proper balance between assuring a highly qualified and motivated workforce, and recognizing the local taxpayer ability to pay.



Board Annual Work Calendar

%	JANS	FEB\$	MARS	APRS	MAYS	JUNES	JULYS	AUGS	SEPTS	OCTS	NOVS	DECS
Community Engagement%	%	%	%	%	%	%	%	%	%	%	%	%
Vision%	%	%	%	%	%	%	%	%	%	%	%	%
Superintendent%	%	%	%	%	%	%	%	%	%	%	%	%
Policy%	%	%	%	%	%	%	%	%	%	%	%	%
Budget%	%	%	%	%	%	%	%	%	%	%	%	%
Monitoring%	%	%	%	%	%	%	%	%	%	%	%	%
Negotiations%	%	%	%	%	%	%	%	%	%	%	%	%

%	January%	February%	March%	April%	May%	June%
Superintendent Evaluation	Superintendent Evaluation	Superintendent Evaluation	Board Operations Policies	Vision Statement	Financial policies	Efficiency Based
Student Learning	Student Learning	Student Learning	Student Learning	Negotiations: timeline, goals and communication plan	Internal controls	Graduation Requirements
Reorganization Meeting	Reorganization Meeting	Reorganization Meeting	Reorganization Meeting	Reorganization Meeting	Reporting timeline	Student Learning
September	August	September	October	November	December	
Required Policies	Annual Audit	Efficiency Based	Superintendent Evaluation	Superintendent Evaluation	Student Learning	
Planning Retreat	Student Policies	Graduation Requirements	Budget Parameters	Budget Parameters		
		Student Learning	Negotiations: initiate			



**The VSBA exists to achieve Vermont's vision
for public education by supporting all
school boards to serve as effective trustees
for education on behalf of their communities
and by providing a strong collective voice
toward enhancing the cause of
public education in Vermont.**



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- **Regional Meetings**

- September - October
 - Dates and Locations to be announced

- **Annual Conference**

- October 20th & 21st
Lake Morey Resort, Fairlee



- **Thank you**

- for participating in tonight's webinar

- **Please complete the on-line evaluation**



ANNUAL BOARD WORK CALENDAR

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
Community Engagement												
Vision												
Superintendent												
Policy												
Budget												
Monitoring												
Negotiations												

January

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February

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March

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April

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May

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June

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July

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August

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September

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October

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November

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December

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