

# **Get on Board!**

**Pre-Candidate Training** 

**December 12, 2023** 



# Agendal

- Welcome
- Essential Work of School Boards
- How to Become a Candidate
- Panel: Current Board Members
- Vermont School Boards Association (VSBA) Support
- Q&A



# Welcome Message from VSBA President

https://youtu.be/D-OSjPQe\_ks



#### Governance

The board's job is governance.

gov·er·nance | \ 'gə-vər-nən(t)s

the act or process of governing or overseeing the control and direction of something (such as a country or an organization)

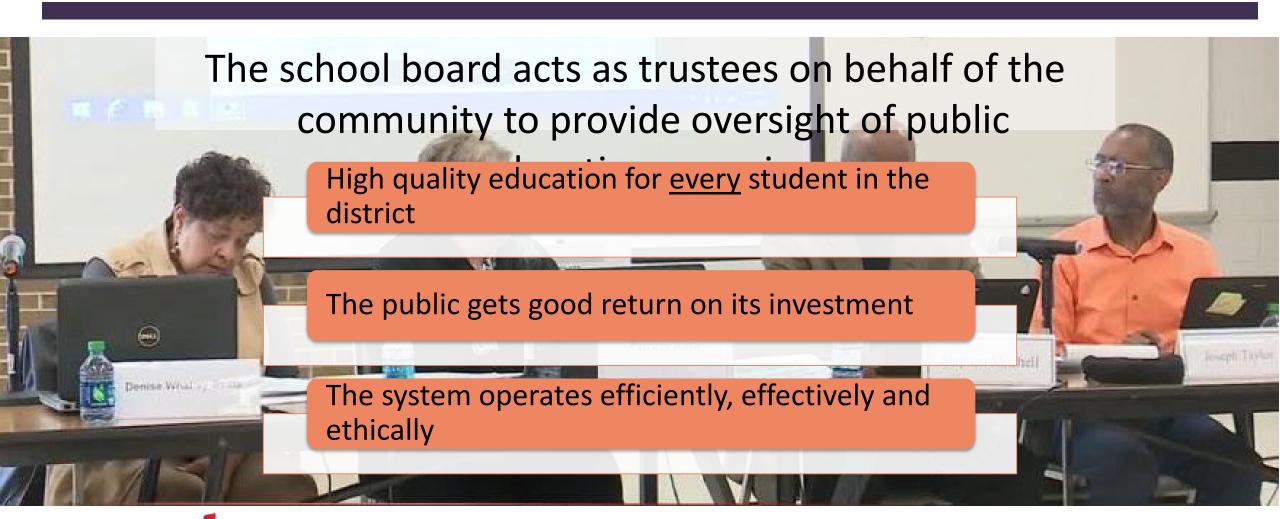
gov·ern | \ 'gə-vərn

to exercise continuous sovereign authority over *especially*: to control and direct the making and administration of policy in

Merriam-Webster



#### The Role of a School Board





#### **Essential Work: Vision**









Develop a Budget & Assure Financial Oversight



**Monitor Progress** 





# **Engage the Community and Build a Vision**





#### **Essential Work: Policy**



Engage the Community
& Establish a Vision







Develop a Budget & Assure Financial Oversight



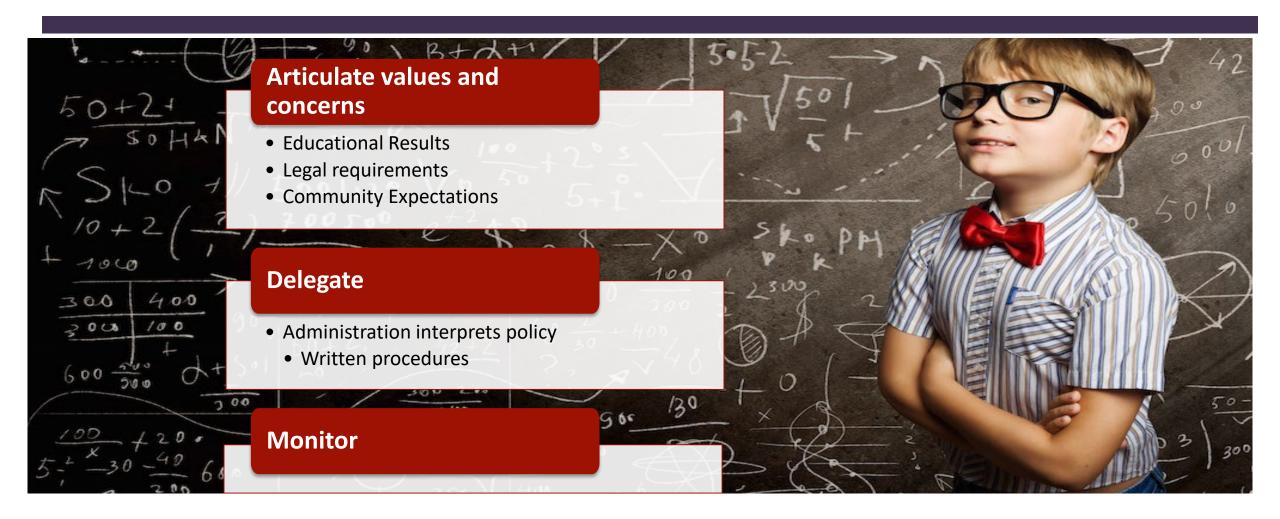
**Monitor Progress** 



Effective & Ethical Operations



# **Board Roles in Policy**





# **Essential Work: Board / Superintendent Partnership**



Engage the Community
& Establish a Vision



Develop a Budget & Assure Financial Oversight



**Adopt Policy** 



**Monitor Progress** 



Board & Superintendent Partnership



Effective & Ethical Operations



# Hire the Superintendent: Lead and Manage the District

The superintendent is the chief executive officer of the district, responsible for all aspects of operations, and for providing educational leadership.





#### Roles: Board, Superintendent, Principal



#### Board

- Sets clear goals
- Assures good communication between board and administration
- Establishes and monitors clear system for accountability

#### Superintendent

- Chief Executive Officer
  - Operations
  - Educational Leadership
- Accountable to Supervisory Union and District Boards

#### Principal

- Instructional Leadership & day-to-day school operations
- Relies on Supervisory Union action plan, priorities, and initiatives
- Accountable to Superintendent

https://education.vermont.gov/sites/aoe/files/documents/edu-governance-guidance-roles-responsibilities-

school-systems.pdf

#### **Essential Work: Budget & Financial Oversight**



Engage the Community
& Establish a Vision



**Adopt Policy** 



Board & Superintendent Partnership



Develop a Budget & Assure Financial Oversight



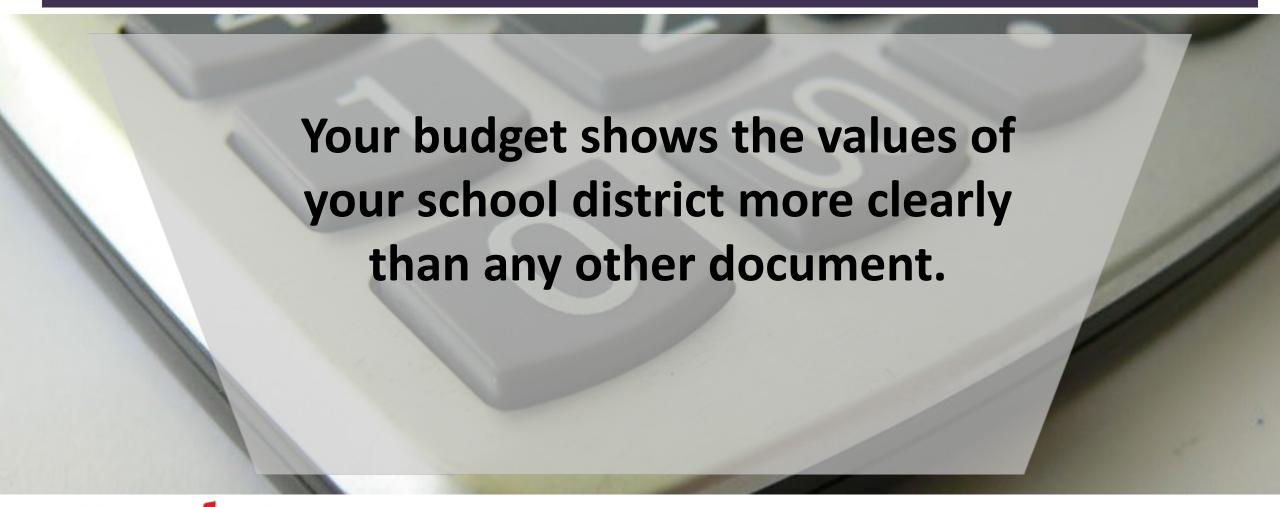
**Monitor Progress** 



Effective & Ethical Operations



# **Budget & Financial Oversight**



#### **Essential Work: Monitor Progress**



Engage the Community
& Establish a Vision



Develop a Budget & Assure Financial Oversight



**Adopt Policy** 



**Monitor Progress** 



Board & Superintendent
Partnership



Effective & Ethical Operations



# **Monitor: Multiple Tasks**





#### **Essential Work: Effective & Ethical Operations**



Engage the Community
& Establish a Vision



Develop a Budget & Assure Financial Oversight



**Adopt Policy** 



**Monitor Progress** 

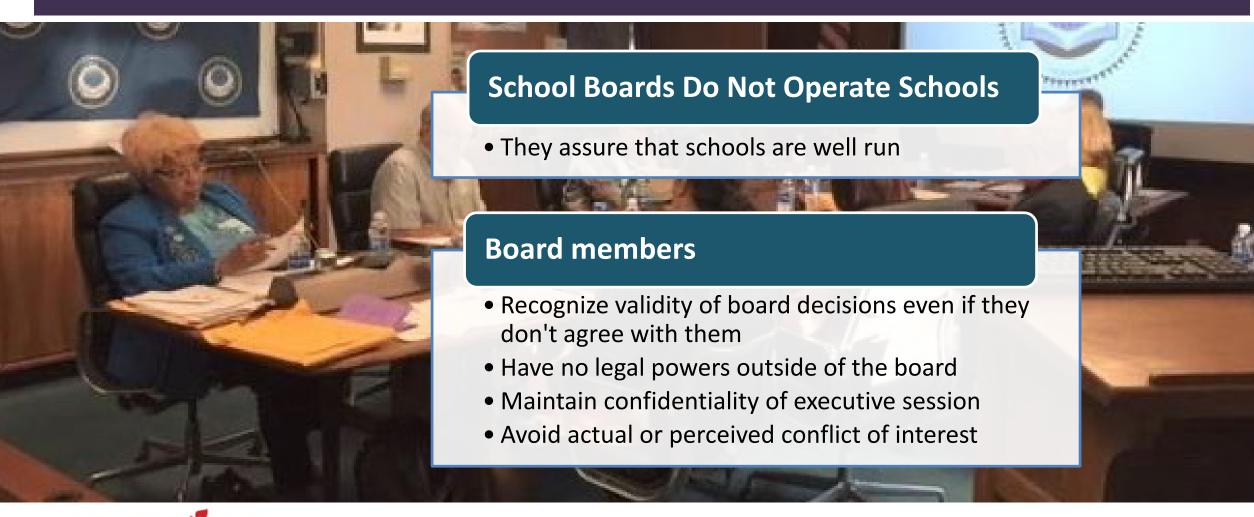


Board & Superintendent Partnership





#### **Effective and Ethical Operations: Guidelines**





# **Eligibility for Election to a School Board**

A legal voter in a school district shall be eligible for election to a school board.

However, a person is **not eligible** to hold the office of school director if they are:

- Under the age of 18.
- Not a resident in the school district in which they are seeking office.
- Regularly employed by the supervisory union they serve or by a school district within the supervisory union.
- A resident of an unorganized town, grant, or gore.
- The holder of a simultaneous position as an auditor, first constable, collector of taxes, town treasurer, town agent or town manager. \*
- Married to the town auditor. \*
- \* If a school district prepares and reports its budget independently from the budget of the town and the school district is audited by an independent public accountant, a school director or spouse of a school director is eligible to hold office as auditor, town treasurer, or assistant town treasurer.



#### **How to Become a Candidate**

#### **Australian Ballot Districts**

#### Step One

Visit the Secretary of State Office's Election Division <u>Information for Candidates - Local Office</u> <u>vermont.gov</u> to download a "Consent of Candidate" form and a blank petition (https://sos.vermont.gov/elections/election-info-resources/candidates/local-office-candidates/)

#### Step Two

Fill out the "Consent of Candidate" form

#### Step Three

Collect the required signatures on your petition from <u>registered voters</u> in your district

- 1. Town school district: lesser of 30 signatures or one percent (1%) of the legal voters
- 2. Unified union, union elementary, and union high school districts using either the <u>modified atlarge</u> or <u>at-large representation</u> model: lesser of 60 signatures or one percent (1%) of the legal voters in the district.

All petitions are due to the municipal clerk by 5:00 p.m. on Monday, January 29th



#### **How to Become a Candidate?**

# **Town Meeting Districts**

Candidates are nominated from the floor at the Town Meeting.

#### **Our Panel**





# **VSBA Supports School Boards**

#### **Phone and Email Consultation**

#### Ongoing Training and Conferences

- Live Workshops
- Webinars
- Regional Meetings
- Annual Conference

Meeting Planning and Facilitation

**Regular Email Updates** 

#### Website

www.vtvsb.org



#### **Consultation Services**

- Superintendent Search
- Superintendent Evaluation
- Strategic Planning
- Policy Governance
- District Consolidation Implementation
- Vermont Education Policy

#### **Collective Bargaining Supports**

- District negotiation website compilation
- Open Meeting Law
- Master Agreement Database
- Training and Consulting

#### **Publications**

- Vermont Education Law Book
- Member Newsletters





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